We are looking forward to seeing you in Baltimore and to your presentations. Here are a few points to keep in mind:

There will be a dedicated computer at the registration desk and someone to assist loading your talk. TALKS SHOULD BE LOADED THE DAY BEFORE YOUR PRESENTATION. Make sure you review the detailed program grid (www.shellfish.org) to find out what day/time you are giving your talk.

NO PERSONAL COMPUTERS will be allowed. And NO OUTSIDE STICKS will be allowed in the session room computers.

If you are using a Mac, please check your conversion to be sure it plays on IBM platform.

If you have video (not recommended), be sure it is embedded in the PowerPoint, not a separate file, and that it plays.

Please save your presentation file with the following title format (just the first few words of the title needed)

TalkTitle_LNameFirstInitial_Room_day_am/pm (ie: Evaluation of oyster_SmithP_Univerity12_Thursday_AM)

<u>POSTER INSTRUCTIONS are here</u>. Please note the dimensions and **do not exceed them**. There will be Velcro and thumbtacks available.

If everyone follows the instructions, it will be a smooth sail.

Any questions, contact Sandy Shumway (<u>sandra.shumway@uconn.edu</u>) or Eric Heupel (eric@heupel.com)

See you soon, The Conference Management Team