

We are looking forward to seeing you and your presentations in Charlotte. Here are a few points to keep in mind:

There will be a dedicated computer at the registration desk and someone to assist loading your talk. **TALKS SHOULD BE LOADED THE DAY BEFORE YOUR PRESENTATION.** Make sure you review the detailed program grid ([www.shellfish.org](http://www.shellfish.org)) to find out what day/time you are giving your talk.

**NO PERSONAL COMPUTERS** will be allowed. And **NO OUTSIDE STICKS** will be allowed in the session room computers.

If you are using a Mac, please check your conversion to be sure it plays on IBM platform.

If you have video (not recommended), be sure it is embedded in the PowerPoint, not a separate file, and that it plays.

Please save your presentation file with the following title format (just the first few words of the title needed)

**TalkTitle\_LNameFirstInitial\_Room\_day\_am/pm**  
(ie: **Evaluation of oyster\_SmithP\_Univerity12\_Thursday\_AM**)

[POSTER INSTRUCTIONS are here.](#) Please note the dimensions and **do not exceed them.** There will be Velcro and thumbtacks available.

If everyone follows the instructions, it will be a smooth sail.

Any questions, contact Sandy Shumway ([sandra.shumway@uconn.edu](mailto:sandra.shumway@uconn.edu)) or Eric Heupel ([eric@heupel.com](mailto:eric@heupel.com))

See you soon,  
The Conference Management Team