



**National Shellfisheries Association
Pacific Coast Section**
Founded 1971

**National Shellfisheries Association-Pacific Coast Section (NSA-PCS)
2019 Annual Business Meeting**

Wednesday, September 18
BJ's Brewhouse
Hayden Island, OR

The 2019 NSA-PCS annual business meeting was held at the 201 Pacific Coast Shellfish Growers' Association-National Shellfisheries Association Pacific Coast Section Annual Shellfish Conference.

Meeting brought to order 12:30 pm

Members in attendance:

Yaamini Venkataraman, Grace Workman, Lydia Harris, Phoebe Racine, Lindsay Alma, Eileen Bates, Julieta Martinelli, Natalie Lowell, Annie Thomson, Rose Denney, Andy Suhrbier, Cathy Stanley, Katie Howell, Laura Spencer, Sandy Zeiner (Member-At-Large), Marisa Nixon, Brett Dumbauld, Chris Langdon, Dan Cheney, David Fyfe, Elizabeth "Liz" Tobin (Vice-Chair, Kelly Toy, Julie Barber (Member-At-Large), Sean McDonald (Chair), Bobbi Hudson, Jeff Bush, Scott Mazlowe, Chris Eardley (Treasurer).

Officers not in attendance:

Lillian Kuehl (Secretary)

2018 Minutes – approved as written (vote unanimous)

Treasurer report: The meeting began with an annual Treasurer's report (Chris Eardley)

-We are in good financial shape. We have a current checking balance of \$16,479 and a savings reserve of \$15,802. We supported 19 students this year (a record) for \$4,025 in conference attendance and another \$5,700 in travel stipend (total=\$9,725). NOAA and our old friend Laura Hoberecht again came through with a student funding grant of \$5k (we should ensure to call this out again to the audience and send a thank you to Laura and NOAA). A preliminary total from our 2019 fundraiser is in the neighborhood of \$1300 with little cost—thanks once again to the large number of people that volunteered to help in running and participating in another successful event this year. For comparison, last year we grossed \$2100, but had much high expense (~300); in 2017 we brought in about \$1,000 with very little expense. 2019 conference expenditure projections: including student support, awards, events, etc., our projected expenses are about 11,260. Projected income with fundraiser, silent auction, student sponsors, NOAA funding, and the flat conference fee is about 11,046. We are very close to breaking even, while providing some strong support for students this year.

-The Pie Face is a fundraising event we may want to reuse again some year, as it was easy, fun, and little cost. The Square, however, let us down this year and we are uncertain if we can even transfer the funds raised to the bank account before they “expire.” Bethany offers to manually catalog all of the transactions and we can try to track folks down tonight/tomorrow. We can also make an announcement at the Banquet and tomorrow morning.

-Membership: I’m still hearing that NSA National is working to push membership out of signs of decline. Currently paid NSA-PCS members total about 70, I see another 25 people that expired at the end of 2018 that have not renewed....some of whom are here today. If you are not an NSA-PCS member, you enjoy this conference and appreciate the science NSA-PCS helps to support, please consider becoming a member. For the health of the organization, I encourage members to recruit some of their peers to join the NSA-PCS.

-Student attendance at this conference has continued to grow each year and we’d like to continue to be able to provide strong student support so I encourage folks to think about new revenue opportunities and recruit new members.

-Chris thanks everyone, announces he is not running for another term.

Secretary Report: A secretary report followed from P. Sean and Chris Eardley. Lillian was unable to attend the meeting this year.

-Shout out to the students for their support with AV. Thanks to everyone for patience with technical issues. Suggest we look into getting a new tablet for future years. Lillian thanks everyone for a good run, is moving on.

NSA Business:

-P. Sean announces that NSA-PCS is recruiting new board members. We have some turnover, encourage members-at-large to take some executive positions.

-A motion to accept reports (submitted by Brett Dumbauld), seconded (Andy Suhrbier). No objections.

-P. Sean describes Code of conduct: a lot of work has gone into this, we took some comments in→overwhelmingly in support of moving forward on Code of Conduct and Diversity and Inclusion Statement

- Walks through principles of documents

- This comes not from a proliferation of issues, but a proactive desire to ensure our conference is a welcoming and inclusive place

- We will be selecting a Safety Officer at conferences going forward—clearly identified, serving as a point of contact for dealing with issues.

- Comments on this project: several kudos from membership

- Question: how does this apply to the NSA-PCS meeting/organization vs. NSA as a whole? Sean clarifies that this is for NSA-PCS only, but will be shared with PCSGA for discussion with their members. They will use this to formulate their own similar infrastructure. Need for consistent code.

- Vote taken (anonymous ballot) →tallied→Overwhelmingly **Yes** to both policies for adoption

- NSA ExComm will take the information and move forward

New business:

-Brief discussion on whether to change term length for Members-at-large from 3 years to 2 years—could this entice more people to be interested in becoming and officer?

- Brent thinks 3 years is fine, only one person felt 2-year term was more appealing (no vote)

-Sean presents declining membership at National, encourages folks to promote new membership

- Liz Tobin presents an appeal too

- Group discusses experimenting with a new committee—focused on membership.

- New Membership Committee: Brent (Chair), Paul Ruddell, Brian Allen
 - Brian is particularly interested in developing some “hot new NSA swag”

- Sandy: we are liquidated some excess T-shirts that aren't selling—come by the desk
- NSA National announcement: Baltimore 2020
- Brent shouts out for an awesome scientific program this year—really great to have so many organized sessions

Elections:

Chris Eardley is not re-running as Treasurer. Lillian Kuehl is not re-running as Secretary. Member-At-Large #2 position is open.

-Elections. We need a new Secretary, a new Treasurer, and a New Member at Large

-Unanimous elections following nominations: Laura Butler, WA Dept. of Ag. as Secretary; Sandy Zeiner (NWIFC) as Treasurer (3-year term); Brian Allen (PSRF) as Member-at-Large (1 year term completing Sandy's term with her succeeding to Treasurer); Katie Houle as Member-at-large (3-year term)

Liz Tobin nominates Sandy Zeiner as Treasurer. David Fyfe seconds.
Vote passes (unanimous).

Chris Eardley nominates Laura Butler as Secretary. Sandy Zeiner seconds.
Vote passes (unanimous).

Bethany Lee nominates Brian Allen to fill Sandy Zeiner's vacated post as Member-At-Large #1. David Fyfe seconds.
Vote passes (unanimous).

Bobbi Hudson nominates Katie Houle as Member-At-Large #2. Chris Eardley seconds.
Vote passes (unanimous).

-Motion to adjourn the meeting

Meeting adjourned 1:45 pm.